## Personal Branding CHECKLIST



## - Personal Branding How To Become a Leader in your Industry -

<b>GET PROFESSIONAL HEADSHOT</b> Your new professional image starts with an image. Squinching, smiling and dressing sharply make your more competent, likable and influential.
<b>BE DISCOVERABLE ONLINE</b> Someone somewhere will be searching for you at some point in your career. Use your real name on the Internet and optimize your social media profiles for discovery.
HAVE A PROFESSIONAL PURPOSE What gets you out of bed in the morning? What helps you be better at what you do? A professional purpose is way more than a paycheck.
LEARN TO LISTEN & PRACTICE EMPATHY  To have a well-rounded personal brand, you need to strike the balance between what you know and what you have yet to learn and understand.
<b>PRACTISE WRITING</b> Think before you jot down and share your thoughts online and hone your writing skills over time.
REENGINEER YOUR DIGITAL PRESENCE Keep all your social profiles up to date and add social channels to all your professional touch points.
ANALYZE YOUR COMPETITORS  Make time to understand what other people in your niche are doing, saying and how successful they are.
EMBRACE AND EXPAND YOU EXPERIENCE We all have great experience and stories. Start weaving a professional narrative more completely.